

Employment Opportunity: Farm Operations Supervisor

Attaché Stables is a show jumping facility located in Calgary, Alberta. Our stable is a world class training and equestrian center that features both indoor and outdoor riding arenas and lodges up to 30 horses. Additional information about Attaché Stables can be located on our website: www.attachestables.ca

The Position of FARM OPERATION SUPERVISOR includes, but is not limited to, the performance of the following duties and responsibilities:

- maintain all farm buildings, machinery and grounds in good repair and working order, ensure all buildings are clean, tidy and safe at all times
- ensure regular maintenance of all stable vehicles, including tractors, horse trailers, gators, trucks and staff car
- supervise staff in regular maintenance requirements such as changing of light bulbs, tightening of nails or fixtures and replacement of filters and other building routine safekeeping
- supervise contractors who maintain property fencing in good condition and/or help and supervise staff performing routine maintenance of outdoor facilities
- supervise staff for daily and weekly cleaning of facilities and equipment
- coordinate, supervise and laissez on capital expenditures suggesting new machinery, implements or appliances that may need replacement, are obsolete or would enhance the stable operations
- co-ordinate and supervise any repairs to fencing and annual painting of outdoor facilities
- supervise repainting required to farm buildings
- coordinate and administer all jumping equipment to ensure that all items are in working order at all times
- maintain fridges, freezers, dishwasher, washer and dryer in the stable
- develop a plan for periodic septic maintenance and ensure good working condition of septic system
- co-ordinate and supervise disinfecting of horse barn when stalls are empty
- test and replace, as required, all alarms, including fire alarms and smoke detectors
- supervise staff or contractors treating grazing paddocks as and when necessary and implement a schedule for both grazing and fertilizing
- ensure safe use of fertilizers and other chemicals by training staff on the correct usage and disposal and where necessary administering programs
- communicate with Farm SUPERVISOR regarding grazing restrictions and provide schedule for rotation of grazing fields
- implement a schedule for staff harrowing arenas and trails to ensure riding areas are kept free of rocks, garbage, wire and branches and if necessary aid in these duties
- knowledge of requirements under the Alberta [Agricultural Operation Practices Act](#) regarding standards for manure management
- communicate with Farm Supervisor regarding any restrictions on riding areas due to maintenance
- communicate with Farm Supervisor regarding concerns over horses

- requisition supplies, via Farm Supervisor, for farm when required, including gas, diesel, feed, bedding, tools, equipment and maintenance supplies
- train or arrange for training of related workers and part time staff
- supervise, co-ordinate and schedule the activities of related workers
- ensure all standards for safe working conditions are met
- recommend capital expenditures to enhance operations or necessary for broken or obsolete machinery
- obtain pricing and specifications on suggested machinery
- meet with Farm Supervisor and owners on suggestions for maintenance enhancement or capital expenditures
- as necessary hire contractors for maintenance jobs and oversee satisfactory end results
- maintain excellent knowledge of farm equipment and up to date maintenance procedures
- maintain in-depth knowledge of simple machinery and repairs and train staff to perform such minor repairs and maintenance
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Medical and dental benefits provided. Staff accommodation and company vehicle available if required. Ability to commute/relocate to Calgary, AB T1S 3E7. Round trip transportation to arrive at Attache Stables and return to country of residence at end of work period provided (if applicable).

Competitive salary (\$20.14-\$24/ hr) depending on level of experience & qualifications, and potential for annual merit increase or performance pay rise. Overtime pay.

Job Type: Full-time, Permanent

Email cover letter and resume to deborah.buckley@icloud.com or call 403-931-2069 for more information.