



Treaty 8 First Nations of Alberta

To Protect, Promote, Bring to Life, Implement, and Sustain the True Spirit and Intent of Treaty No. 8 as long as the sun shines, the grass grows, and the waters flow.

c/o Sub-office
18178 – 102 Avenue, Santa Fe Plaza
Edmonton, Alberta T5S 1S7
Telephone: (780) 444-9366 Fax: (780) 484-1465
www.treaty8.ca

Director of Health (Permanent Full-time) Job Posting Reference – Health-2019-01

Do you want to champion change alongside us for the betterment of our Nations and keep our Treaty rights to health strong? Since 1997, the Treaty 8 First Nations of Alberta have been dedicated to the social, cultural, education and economic development of the First Nations people of Treaty 8 (Alberta).

The membership of the Treaty 8 First Nations of Alberta is made up of the Chiefs of the 24 member First Nations. The Treaty 8 First Nations of Alberta acts as a coordinating, facilitating and advocating source to various issues directly or indirectly affecting treaty rights, as per Treaty No. 8, as remembered and understood by our Elders

The Health Department of T8FNA is currently seeking a Director of Health to be an integral part of our senior management team. Working In this highly demanding and critical role, the Director of Health has oversight and responsibility for planning, development, administration, management, implementation and evaluation of all aspects of programming, services and activities and initiatives pertaining to Treaty 8 Health.

Working alongside the senior management team, the Treaty 8 Health Commission and the Treaty 8 Executive Board, the Director of Health will be responsible for overseeing the day to day management of the Health Department and ensuring health agendas, activities and initiatives adhere to the vision and mandates of the organization as outlined in the work plans, budgets and the objectives identified in the Bylaws of Treaty 8 First Nations of Alberta.

COMPENSATION

- ✓ **\$80,000.00 per year** typical (depending on experience)
- ✓ Medical, Dental and Pension Plan
- ✓ 20 Annual Vacation Days in the first year

JOB OVERVIEW

- ✓ Developing annual health department work plans, budgets, expenditures and financial reports with program personnel and providing regular updates, support and recommendations to the Health Commission,
- ✓ In Collaboration with the Chief Administrative Officer, Treaty 8 (Alberta) Chiefs, Health Portfolio Chief(s), respond in a timely manner to all applicable issues and matters raised by the Health Commission, Treaty 8 First Nations of Alberta leadership and/or members of Treaty 8 first Nations communities with respect to the delivery of health related programs and services,
- ✓ Keeping abreast of all health-related initiative and activities and participating in the Health Co-Management process,
- ✓ Maintaining positive working relationships and communications with Municipal, Provincial and Federal Government agencies and Non-Governmental organizations including providing continued communications on work plans, budgets, deliverables and reporting requirements and providing recommendations to the Health Commission when required,
- ✓ Development of strategic plans and long-term goals,
- ✓ Preparation of briefing notes, backgrounders, and other regular reports and documentation for presentation to the Health Commission and
- ✓ Performing other related duties as required and/or directed by the Chief Administrative Officer and/or the Health Commission.

REQUIREMENTS

- ✓ A university degree in Human Services, Health Sciences or a related field (e.g., nursing, health care management, social development or other related degree). An acceptable combination of education, training and experience may be considered.
- ✓ Must have solid experience in First Nations health services management and/or administration with an emphasis on First Nations community health.
- ✓ Minimum 5 years working experience as a Director of Health or equivalent.
- ✓ Demonstrated experience in people management including describing work, recruitment, learning, development, coaching, mentoring, and performance management.

Head Office:
Kee Tas Kee Now Tribal Council
P.O. Box 360
Red Earth Creek, AB T0G 1X0
Telephone: (780) 649-3103 Fax: (780) 649-2841

- ✓ Knowledge of health issues and challenges in First Nations health management in Alberta and of the structure and operations of the First Nations and Inuit Health Branch (FNIHB) of Health Canada and other Provincial and Federal programs,
- ✓ Knowledge of applicable Indigenous Services Canada regulations and funding processes, as well as Federal and Provincial Policies and Regulations relating to First Nations Health including knowledge of Federal, Provincial funding contributions and agreements,
- ✓ Excellent interpersonal, verbal, research and writing skills,
- ✓ Demonstrated ability to develop timely, sensitive analyses in a complex and rapidly changing environment.

ADDITIONAL REQUIREMENTS

- possess valid class 5 AB driver's license and own or access to a vehicle;
- willingness and ability to travel extensively within Treaty 8 (Alberta) territory and other destinations when required;
- willingness and ability to work after hours and/or weekends when required;
- willingness to submit to oath of confidentiality;
- must provide and possess a clear criminal record vulnerable sector check;
- ability to speak and/or understand the Cree language (or another applicable First Nation language) would be beneficial;
- Experience working with First Nations and
- Experience with First Nations culture, traditions and protocol.

DEADLINE

All applications must be submitted by July 12th, 2019 @ 4:30 pm

HOW TO CONFIDENTIALLY APPLY

Please send, ***in confidence***, and via email your resume, cover letter and salary expectations to: ckachur@treaty8.org and reference in the subject line **Job Posting Reference: Health-2019-01**

Thank you to all who apply, however, only those selected for an interview will be contacted